

Ambasáid na hÉireann
Embassy of Ireland
سفارة أيرلندا



أبوظبي
United Arab Emirates
دولة الإمارات العربية المتحدة

Irish Embassy Abu Dhabi - Consular services
Grand Hyatt Doha - Business Centre
Friday 07th September 2018 – 10:00AM- 01:00PM

The Embassy is pleased to be able to provide a consular services session in Doha on Friday 07th as above. Please note that on this occasion any applications given to me will not arrive in Abu Dhabi until after the weekend, on Sunday 9th September 2018. Any urgent applications should be sent directly to the Embassy by courier after witnessing etc. Services available will be:

Witness passport applications & photos

The actual applicant must present him/herself, with current passport, and any other documents required. In case of a child's passport application and consent of parents to be witnessed, both parents and child must be present, with their current passports. All passport requirements are on website.

If you wish to keep your passport for the duration of processing, you must bring a copy and the original. I can confirm I have seen the original and keep the copy. Please note that you will have to submit the original passport to the Embassy for cancellation before your new one will be issued to you. Witnessing a signature costs QAR200.

CDC applications (for marriage abroad)

I can witness forms, you must have the correct forms completed online and printed out (see www.dfa.ie), original long form birth cert, and passport as ID. (cost QAR300 per application and a late fee of QAR300 if less than 28 days before marriage date.) Check www.dfa.ie for details of requirements & guidelines.

Certified copies

I can do certified copies of original and official Irish documents, or official documents intended for use in Ireland. You will need to confirm whether my certification is acceptable to the end user. If you want a certified copy you must bring the original and a copy that I can certify. (cost QAR200 if document in Irish or English, cost QAR400 if in any other language)

Witnessing signature on documents/affidavits etc

If you are an Irish citizen, or the document is for use in Ireland, I may be able to witness your signature. Whilst abroad I have the same powers as a Notary Public. You must ensure that the language in the document is correct – I cannot give legal advice; and you must also confirm whether my witness will be acceptable to the end user. (cost QAR200 per document)

Authentication of Irish DFAT stamp or Ministry of Foreign Affairs Qatar stamp

If an Irish issued document has been authenticated/attested by the Department of Foreign Affairs & Trade in Ireland, I can attest their stamp – IF NECESSARY! I do not need to do so from our point of view, but if it is required by the end user I can do so. (We have previously checked this with Qatar MoFA and they do require our attestation stamp in addition to Dublin's attestation.) If a foreign document (including Qatari birth certificates) has been attested by the Ministry of Foreign Affairs in Qatar, then I can attest their signature so that the document will be recognised back in Ireland. Again I don't need to do this for our sake, but if you need it or will need it at some stage, it can be convenient to get it done. (cost QAR200 per authentication)

Witness application for Foreign Birth Registration

I can witness such applications, again subject to the relevant people having original passports with them. Applications must be done online in advance and printed off. Check www.dfa.ie If possible I will check the accompanying documentation with FBR applications, but this is time consuming, so I may have to take the application back to Abu Dhabi and it will be processed in due course. (under 18 625QAR, 18 and over 1250 QAR)

Registration with the Embassy

I will not be taking people's details for registration. You should register your details online at www.dfa.ie Look for Citizens Registration.

I will hopefully also be able to answer random questions about all sorts of things!

And I can of course bring applications back to Abu Dhabi with me for processing. But please note that you would then be responsible for the cost of a courier to collect from Abu Dhabi back to Doha.

Please note that I will only be able to take payment in AED cash or equivalent QAR cash, and may not have much change, so please bring correct amounts.

For detailed information on requirements and guidelines for the various documents and applications mentioned above, please see the following websites:

Department of Foreign Affairs & Trade, Ireland

www.dfa.ie

Passport Office, Ireland

www.passport.ie

Embassy of Ireland Abu Dhabi

www.embassyofireland.ae

Louise Wilson

Second Secretary